

**COMMUNITY GARDEN COUNCIL MEETING**

**Agenda (7:00pm Nov 17, 2015)**

- I. Call to order
  - a. Regrets: Tammy, Jason
  - b. Present: Anthony, Jill, Lauren, Carol – no quorum
- II. Approval of last meeting's minutes - reviewed
- III. Visitors
- IV. Business
  - a. Foodbank financial communications (Carol, Anthony)

<b>Budget Item 2015</b>	<b>In</b>	<b>out</b>	<b>Public Health in-kind</b>
Balance forward from 2014: <b>\$472.88</b>			
8 compost orders taken  (13 applied)	\$787.04		
Randy Adams Trucking Costs		\$687.04	
Spring event costs	Donations \$5.00	food \$115.52	Public health will cover some costs: KPL rental \$75.00
Summer/fall event costs		\$70	PH may cover some print/refreshment costs
Banking account charges			
Meeting space/refreshments			Cost for small room at 99 Regina St S is \$100 for 4 hours– less 50% for NFP plus tax (\$1,100). Refreshment allotment \$25.00 per meeting; \$275
Website Domain/Server			PH covers cost: Domain Name: \$50.00  PeaceWorks: Carol to check into cost
<b>Subtotal:</b>	<b>\$805.00</b>	<b>802.56</b>	
<b>Total to date</b>			

- b. City of Kitchener article reviewed: Kitchener wants to help grow its community gardens, November 14, 2015 article; written by Catherine Thompson. **Action:** Lauren will write about the article in her blog

- c. HOF Sponsorship e-mail (group)
    - Coordinating partnership meetings
    - Assisting with the writing of funding applications
    - Administering and banking of funds with a percent in lieu
    - Coordinating funding reports
    - Hosting/housing/monitoring(?) of project staff; where there is no work at home policy
    - Providing access to office equipment and software
    - Assisting with Marketing and Social Media
  - d. Community Garden Forum Volunteer team (Carol): Susie Turner, Project Coordinator Waterloo Region/Evergreen would like to partner with us to host a community garden forum during the winter months  
**Action:** Jill to invite to the January meeting.
  - e. Ensure we send minutes to everybody (Anthony) – Please make sure Tammy/Lauren are added to the garden council e-mails.  
**Action:** Carol to add to e-mail group
  - f. Free form discussion (no further agenda items) New resource for Canadian School Gardens: Whole Kids Foundation – offers funding and resources  
[https://www.wholekidsfoundation.org/index.php/schools/programs/6747%22%20%5ct%20%22\\_blank](https://www.wholekidsfoundation.org/index.php/schools/programs/6747%22%20%5ct%20%22_blank)  
Lauren to blog about it
- V. Recurring business
- a. Financial Report (Lorraine) Defer
- VI. Calendar
- a. Next meeting Dec 15th (3<sup>rd</sup> Tues) – may depend on attendance – please forward your intention to attend. Regrets Lauren, Jill
- VII. Adjournment